



## **BUS DRIVER**

### **Fixed Term Contract of One Year (Pilot Project for one year)**

The above mentioned position is available in the Infrastructure & Facilities Management department at Robben- Island Museum for fixed term contract of one year

**Purpose of the job:** The incumbent will be assigned primarily for one-year pilot project to attend to Protocol /Private Tours, Events shuttle, Educational Tours and Business site visits. He will also be assigned to augment the current capacity of designated drivers assigned for Tours, staff shuttles and truck driver for Cargo requirements as and when required and willing to sleep over on the Island.

#### **Duties and Responsibilities:**

- Transporting visitors following a pre-planned route to a definite time schedule;
- Regulating heating equipment and ventilation of bus for comfort of passengers;
- Driving RIM vehicle carefully and in compliance with National Roads Traffic Acts and regulations;
- Assuming responsibility for the safety of visitors in loading, unloading and transporting them to and from various sites;
- Conducting vehicle inspection;
- Checking water, fuel, oil and mechanical condition before leaving on run;
- Keeping operational records and makes simple reports;
- Reporting defects or problems with vehicle to the unit manager;
- Adhering to maintenance schedules instructions;
- Reporting delays or accidents;
- Assist passengers, such as elderly or disabled individuals, on and off bus, ensure they are seated properly;
- Keeping passengers clued-up of likely delays;
- Check wheel ramps all the time to help disabled customers as and when required.

#### **Requirements:**

- Grade10- 12
- Completion of first aid and driving course advantageous;
- Knowledge of safety rules and regulations;
- Valid driver's License (Code 10 or 14) with PDP.

RIM is an EE, AA, employer, RIM reserves right not to make an appointment if suitable candidate are not found. Forward a detailed cv, accompanied by certified copies your ID and qualification certificates as well as contactable referees, to [recruitment@robben-island.org.za](mailto:recruitment@robben-island.org.za) or fax 021 425 2131 by no later than **27 October 2017**. Note : If you do not hear from us within 30 days, please consider your application unsuccessful. Please note your attachment should not exceed 10 MB