



## **BUS DRIVER X6 5 MONTHS CONTRACT**

The above mentioned positions is available at Robben Island Museum in the Infrastructure and Facilities Management Department.

These positions are responsible for transporting passengers over various locations around Robben Island World Heritage site; according to a set time schedule, and as required by the Transport Manager. Duties involve the ability to operate the assigned vehicle in a safe, reliable, and professional manner while being courteous, patient, and helpful to all passengers.

### **Duties and Responsibilities:**

- Transporting passengers on a pre-planned route according to a definite time schedule;
- Assume responsibility for the safety of the passengers embarking and disembarking the vehicle;
- Instructing the passengers in vehicle safety practices;
- Regulating Air-conditioning in the vehicle for comfort of passengers;
- Driving in compliance with National Roads Traffic Acts and regulations;
- Conducting daily vehicle pre-trip inspections; water, fuel, oil and mechanical condition before operations;
- Keeping operational records, writing reports and completes forms as required, may prepare detailed written reports concerning delays, accidents, incidents, breakdowns and mechanical defects, as required by the Transport Manager;
- Adhering to maintenance schedules instructions;
- Assist passengers, such as elderly or disabled individuals, on and off the vehicle and ensuring that they are seated properly;
- Keeping passengers informed of all developments that may affect their trip, such as likely delays;
- Attend training classes with successful completion; answer passenger questions politely and accurately, to include questions about the service area;
- Check wheel ramps all the time to help disabled customers as and when required;
- Performs other duties as required by the department on the position.

### **Requirements:**

- Grade 10-12;
- Completion of basic first aid and driving course;
- 3 years' driving experience on light and heavy vehicles;
- Knowledge of safety rules and regulations;
- Valid driver's License (Code EC1, Or EC) with valid PDP.

RIM is an EE, AA, employer, RIM reserves the right not to make an appointment if suitable candidate is not found.

Please forward a detailed CV, accompanied by **certified copies** your ID and qualification certificates as well as contactable referees, to [recruitment@robben-island.org.za](mailto:recruitment@robben-island.org.za) by no later than 29 October 2018. Your attachment should not exceed **10 MB**.

Note: If you do not hear from us within 30 days, please consider your application unsuccessful.