



**General Tour Guide x5  
6 months contract  
2015-07-05**

The above mentioned positions are available in the Public Heritage Education department at Robben- Island Museum. The purpose of the job is to conduct research and combine the information in a story that gives tourists an opportunity to recognise and acknowledge Robben Island's political history, marine history, history of buildings, geographical information and the natural environment.

**Key performance areas:**

- Analyse tour roster
- Verify appropriate vehicle and driver are available.
- Check guide equipment in vehicle
- Receive tourists at harbor
- Assess the needs of the tourists and co-ordinate necessary arrangements (e.g. wheelchairs, prams)
- Acquaint the tourist with the tour structure, amenities and rules and regulations of Robben Island.
- Conduct the tour of Robben Island highlighting information on marine history, political history, history of buildings and geographical information
- Correlate information about the history of the world and the Robben Island context
- Manage stops during tour
- Conclude tour and hand tourists over to Prison Guide
- Search for information relating to Robben-Island history and political issues (internet, newspapers, policies, videos etc.)
- Participate in discussions, forums, meetings and training sessions within or outside the organization
- Discuss and expand information with peers and management
- Design and include relevant information in tour
- General administrative duties

**Minimum Requirements:**

- Grade 12
- Registered Tour Guide
- SA Tour Guide Registration
- 2 years relevant experience
- Fluency in English and 1 other official language
- Understanding of South African and world political history and current events
- Knowledge of environmental heritage and tourism
- Fluency in a foreign language would be advantageous

RIM is an EE, AA, employer, RIM reserves the right the right not to make an appointment if suitable candidate are not found. Forward a detailed cv, accompanied by certified copies your ID and qualification certificates as well as contactable referees, to [recruitment@robben-island.org.za](mailto:recruitment@robben-island.org.za) or fax 021 425 2131 by no later than 05 October 2015. Note : If you do not hear from us within 30 days, please consider your application unsuccessful.

