I &F M Interns x 6  
12 MONTHS CONTRACT

The above mentioned positions are available in the Infrastructure & Facilities Management department at Robben Island Museum. The Interns will assist Maintenance Office on day to day maintenance, preventative maintenance and on repairs of houses and all Built Infrastructure. The incumbents will be required to work in accordance with relevant local building codes, SAHRA regulations and adhere to Health and Safety Regulations.

Duties and Responsibilities:

- Carry out day to day maintenance and minor repairs as assigned by Maintenance Officer
- Diagnose malfunctioning systems, apparatus, and components, using test equipment and hand tools, to locate the cause of a breakdown and correct the problem;
- Inspect Building Facilities and keep schedule of all defects and rectify;
- Carry out all Repair and maintenance in accordance to SAHRA and as recommended in the Built Environment Manual;
- Work from ladders, scaffolds, and roofs to install, maintain or repair fittings, and fixtures;
- Perform business management duties such as maintaining records and files, preparing reports and ordering supplies and materials;
- Provide preliminary sketches and cost estimates for materials and services;
- Carry out any other adhoc urgent duties as assigned that affect operations of the Museum.

Minimum Requirements:

- Certification or Equivalent in any of the following Plumbing, Building, Electrical, Painting, Carpentry N1 –N3;
- Knowledge to Maintain in Built Environment;
- Knowledge of safety regulations;
- Good Fault finding Skills;
- Competency with use of power hand tools;
- Ability to read blue print drawings;
- Ability to draw up Specifications on materials and Cost Estimates;
- Drivers Licence will be an advantage
- Communication skills;
- Problem solving skills;
- Attention to detail;
- Critical thinking Skills;
- Judgement;
- Decisiveness;
- Analysis.

RIM is an EE, AA, employer, RIM reserves the right the right not to make an appointment if suitable candidates are not found. Forward a detailed cv, accompanied by certified copies your ID and qualification certificates as well as contactable referees, to recruitment@robben-island.org.za by no later than 21 October 2019. Note : If you do not hear from us within 30 days, please consider your application unsuccessful. Please note your attachment should not exceed 10 MB.