Occupational Health and Safety Internship
12 Months Contract
R70 008.72 Total Cost to Company

The above mentioned positions is available in the Infrastructure and Facility Management Department. The incumbent will report to the SHEQ Officer and will assist with the Occupational Health and Safety compliance at Robben Island Museum. The Internship is for 12 months and all the opportunity for an individual to gain experience in the field of Operational Health and Safety

Key Responsibilities:

- Ensuring ongoing and continual improvement with regards to Occupational Health and Safety;
- Assist with developing, implementing, and improving the health and safety plans, programmes and procedures in Robben Island and all other administrative offices;
- Assisting to ensure compliance with relevant health and safety legislation; Identifying OHS-related training needs in the workplace;
- Assist with safety inspections and risk assessments; Investigating workplace accidents; Reporting on OHS-related activities;
- Assisting in compliance reviews, general risk assessments and other safety assessments to support Health; Maintaining relevant OHS logs and documentation; Assisting in the compliance of applicable laws and regulations; Preparing applicable OHS reports as necessary;
- Provide assistance and advice on OHS issues to make recommendations to RIM
- Participate in incident investigations and Root Cause Analysis; and Audits
- Assist with incident prevention for the benefit of employees, contractors and visitors
- Assisting in the development and presentation of relevant OHS training to employees, contractors and visitors
- Observing OHS regulations, wears all required safety equipment, encourages safe working practices, corrects obvious hazards immediately or reports them to the proper personnel; Implementing the Integrated Disaster Risk Management Plan recommendations and plans;
- Ability to work with employees and achieve cultural change in the face of potential resistance;
- Maintaining positive and proactive relations with managers, employees, contractor as well as our customers and regulatory agencies; Performing other work related tasks as required

Requirements:

- Must have completed Grade 12
- Degree/ National Diploma in Safety management
- Any other qualification in the field will be advantageous
- Be computer literate (Word, Excel, PowerPoint)
- Be able to be on standby and report for duty when required.
- A valid code 8 or higher code

Competencies

- Be an outgoing type of person / personality (Not shy / quite)
- Be a team player, follow strict targets, sober habit
- People skills, good organising skills, open minded and independent thinker
Forward a detailed cv, accompanied by certified copies your ID and qualification certificates as well as contactable referees, to recruitment@robben-island.org.za by no later than 25 February 2020. Note: If you do not hear from us within 30 days, please consider your application unsuccessful. Please note your attachment should not exceed 10 MB: