



Revenue Manager 3-5 year Contract

The above mentioned position is available in the Finance Department at Robben-Island Museum. Reporting to the Senior Finance Manager the incumbent will be responsible for managing revenue streams and internal control functions.

Duties and Responsibilities:

- Implement, monitor and evaluate controls over Revenue cycles;
- Manage personal within revenue cycle and hold personal accountable for functions;
- Detail review of processes in revenue cycles. Pro actively identify risks and update as environment and processes change;
- Manage the cash management processes;
- Manage relationships with third parties with outsourced revenue functions and hold other parties accountable for their deliverables;
- Pro-actively identify areas of potential fraud and investigate and report to management on transactions;
- Manage relationships with clients and solve problems as they occur in the Sales Cycles;
- Prove data analytics on sales performance and monthly reports on revenue performance;
- Manage relationship with ticket sale service providers and continually improve system to reduce risks and increase efficiencies;
- Prepare accurate forecasts of sales figures for future periods;
- Implement initiatives to increase revenue and profit margins;
- Prepare Annual Financial Statements;
- Perform calculations and research to support strategic decisions;
- Monitor internal control effectiveness and test controls;
- Manage relationship with SARS.

Experience and Technical skills:

- Recently qualified Chartered Accountant or Bcom (Honours) Accounting.
- Proven ability to manage, train, coach, develop and motivate staff;
- Reporting and financial management in accordance with varied compliance obligations;
- Financial and contractual matters in a public sector environment desirable;
- Ability to manage and identify Risks;
- Completed articles;
- Caseware experience advantageous.

RIM is an EE, AA, employer, RIM reserves the right the right not to make an appointment if suitable candidate are not found. Forward a detailed cv, accompanied by certified copies your ID and qualification certificates as well as contactable referees, to recruitment@robben-island.org.za or fax 021 425 2131 by no later than 31 January 2016.

Note : If you do not hear from us within 30 days, please consider your application unsuccessful.

